

Role: Community Cook and Dining Space Support

Hours: 30 hours per week, Monday to Friday

Salary: London Living Wage (or more for candidates who can also support dining space activities)

Location: Ashford Place, 60 Ashford Road, Cricklewood, NW2 6TU (on-site role)

About the Role

We are seeking a passionate and reliable cook to prepare and serve lunch for 20–30 people daily, Monday to Friday. You will also be responsible for ensuring that teas and coffees are available throughout the day, maintaining a welcoming dining environment, and supporting activities in the dining space when required.

Ideally, you will have previous kitchen porter experience, with a good understanding of kitchen operations, cleanliness standards, and basic equipment maintenance.

Key Responsibilities

- Plan menus, develop recipes, and prepare daily lunches for 20–30 people.
- Provide teas and coffees throughout the day.
- Keep the kitchen clean and equipment in excellent working order, including organising servicing for the cooker, dishwasher, and other appliances.
- Monitor and manage stock levels, accept and store deliveries appropriately.
- Maintain high food safety and hygiene standards at all times.
- Supervise and support volunteers or staff assisting in the kitchen.
- Help create a welcoming and supportive atmosphere in the dining space, assisting with informal activities where needed.

Skills and Experience

- Experience cooking for groups in a professional or community setting.
- Knowledge of food production methods and strong understanding of food hygiene practices.
- Previous experience as a kitchen porter or similar role is highly desirable.
- Ability to work to a budget and manage stock effectively.
- Good organisational skills and the ability to prioritise tasks.
- Practical knowledge of maintaining and cleaning kitchen equipment.
- Ability to work independently and as part of a team.
- Basic IT skills for record keeping and ordering supplies.

Working Conditions

- Based at Ashford Place community centre.
- Physical role, requiring standing for extended periods and some lifting.
- Uniform or appropriate clothing may be required.

We offer

- A supportive and friendly working environment.
- Opportunities for training and development.
- A chance to make a real impact within a vibrant community setting.

